



THE COURT OF COMMON PLEAS OF STARK COUNTY

**115 CENTRAL PLAZA NORTH
CANTON, OHIO 44702
(330) 451-7931
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**STARK COUNTY COURT OF COMMON PLEAS
NOTICE OF POSITION OPENING**

**POSITION TITLE:
DAY REPORTING PROGRAM DIRECTOR**

The Court of Common Pleas, General Division, is seeking an individual to serve as the Director for the Day Reporting Program. Under the direct supervision of the Deputy Court Administrator and the general supervision of the Court Administrator, this position will be responsible for the planning, development and coordination of all aspects of the Day Reporting Program. Other duties include: direct all Day Reporting activities, maintain and update policies and procedures, provide leadership to all program departments and maintain an atmosphere conducive to the program philosophy.

Qualifications: Must possess a Bachelor's degree in counseling, social work or related field. Master's degree preferred. Must possess current licensure in the State of Ohio as an LSW or PCC. CCDC certification preferred. Must possess at least five (5) years experience in mental health, chemical dependency or criminal justice or equivalent combination of education and experience. Program management and supervision required.

**SEND COVER LETTER AND RESUME TO:
JO ANN EDWARDS, DEPUTY COURT ADMINISTRATOR
STARK COUNTY COURTHOUSE
115 CENTRAL PLAZA NORTH, SUITE 400
CANTON, OHIO 44702**